

Quick-Reference Guide to Cleaning Architectural Glass Products

The following "**Do's**" and "**Do Not's**" are offered as a supplement to the Glass Association of North America (GANA) Glass Informational Bulletin – ***Proper Procedures for Cleaning Architectural Glass Products:***

The following are things to DO:

- ✓ **DO** clean glass when dirt and residue appear
- ✓ **DO** determine if coated glass surfaces are exposed
- ✓ **DO** exercise special care when cleaning coated glass surfaces
- ✓ **DO** avoid cleaning tinted and coated glass surfaces in direct sunlight
- ✓ **DO** start cleaning at the top of the building and continue to lower levels
- ✓ **DO** soak the glass surface with a clean water and soap solution to loosen dirt and debris
- ✓ **DO** use a mild, non-abrasive commercial window cleaning solution
- ✓ **DO** use a squeegee to remove all of the cleaning solution
- ✓ **DO** dry all cleaning solution from window gaskets, sealants and frames
- ✓ **DO** clean one small window and check to see if procedures have caused any damage
- ✓ **DO** be aware of and follow the glass supplier's specific cleaning recommendations
- ✓ **DO** caution other trades against allowing other materials to contact the glass
- ✓ **DO** watch for and prevent conditions that can damage the glass
- ✓ **DO** read the entire GANA bulletin on glass cleaning before starting to clean glass

The following are things NOT to do:

- ✗ **DO NOT** start cleaning without reading the entire GANA bulletin on glass cleaning
- ✗ **DO NOT** use scrapers of any size or type for cleaning glass
- ✗ **DO NOT** allow dirt and residue to remain on glass for an extended period of time
- ✗ **DO NOT** begin cleaning glass without knowing if a coated surface is exposed
- ✗ **DO NOT** clean tinted or coated glass in direct sunlight
- ✗ **DO NOT** allow water or cleaning residue to remain on the glass or adjacent materials
- ✗ **DO NOT** begin cleaning without rinsing excessive dirt and debris
- ✗ **DO NOT** use abrasive cleaning solutions or materials
- ✗ **DO NOT** allow metal parts of cleaning equipment to contact the glass
- ✗ **DO NOT** trap abrasive particles between the cleaning materials and the glass surface
- ✗ **DO NOT** allow other trades to lean tools or materials against the glass surface
- ✗ **DO NOT** allow splashed materials to dry on the glass surface

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